

## APPLICATION FOR THE ISSUE OF DUPLICATE TRANSFER CERTIFICATE

1. Name of the Pupil : .....

2. Standard in which he last studied  
And the year : .....

3. Name of the School in which the pupil  
Studied : .....

4. No. & date original T.C. issued : .....

5. If the original T.C. has been lost in  
Transit : .....

a. Flood or due to any other  
circumstance whether complaints  
has been made to the authorities  
concerned and if so, the reply  
received should be attached in  
original : .....

b. If it is soiled or defaced or  
destroyed by anyway, remaining  
pieces of T.C. should be attached  
in support : .....

c. The Circumstance under which it  
was lost beyond recovery should  
be explained in detailed : .....

Station :

Date :

Signature of the Pupil

## **RECOMMENDATION OF THE HEAD OF THE SCHOOL**

I hereby certify that T.C. No. ...., dated ..... was issued to the Pupil on ..... And that the best of my knowledge and belief the information furnished above are true.

I am satisfied with the bonafide of the application.

Date :

Signature & Seal of the Head of the School.